

CITY OF SAINT MARYS COUNCIL WORKSESSION

November 1, 2004

CALL TO ORDER

A Council worksession of the City of Saint Marys was called to order by Mayor David Meier on November 1, 2004 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 808 S. Michael Street. Notice of this meeting was sent to Council on October 28, 2004 and posted at City Hall. Notice of this meeting was also published in the Daily Press.

ROLL CALL

Present: Mayor David Meier, Robert Roberts, Dennis Nero, Mark Kopp, Thomas Farley, Gelindo Bonfardine, Steven Skok, and David Greene, Manager
Absent: Solicitor French (excused)

VISITORS

Visitors included: Andy Swasta, Richard Sadley, Gretchen Rokosky, Tina Gnan, and Jerome Sorg

MINUTES OF OCTOBER 18, 2004

Mark Kopp made a motion to approve the minutes of October 18, 2004, seconded by Steven Skok, and all were in favor.

EXECUTIVE SESSION

An Executive Session was held following the meeting of October 18, 2004 to discuss real estate and personnel matters. No decisions were made.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments on agenda topics.

ITEMS THAT NEED ACTION
Opening of Bids:

Mayor Meier opened the following three bids for a heavy duty truck for the Street Department:

Heavy Duty Truck

	<u>Total Cost</u>
WW Engine & Supply.....	\$52,667.00
DuBois, PA	
Seigworth Road Supply	\$55,555.55
Knox, PA.	
Skinner Pontiac-Buick-GMC...	\$51,858.88
New Bethlehem, PA	

The bids will be reviewed by City Staff and a recommendation will be submitted to Council.

Hydraulic System,
Bed, and Plow

Mayor Meier opened the following three bids for a hydraulic system, bed and plow for the Street Department:

	<u>Total Cost</u>
Walsh Equipment.....	\$41,880.00
Butler, PA	
Bradco Supply.....	\$34,555.00
Towanda, PA	
Seigworth Road Supply.....	\$41,717.14
Knox, Pa.	

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The bids will be reviewed by City Staff and a recommendation will be submitted to Council.

Pick-up Truck

Mayor Meier opened the following three bids for a pick-up truck for the Zoning Officer:

	<u>Trade-in</u>	<u>Total Cost</u>
Skinner Pontiac-.... Buick-GMC New Bethlehem, PA	\$2,555.88	\$18,000.00
Murray Ford..... DuBois, PA	\$6,983.00	\$16,487.00
Elk Ford..... St. Marys, PA	*\$7,332.60	\$19,042.40

* includes \$3,400.00 Gov. Price Concessions.

The bids will be reviewed by City Staff and a recommendation will be submitted to Council.

Recycling Program

Tina Gnan, Community and Economic Development Coordinator, stated that DEP had issues with the City's compost site on Graphite Road. DEP felt it was really not a compost site. Ms. Gnan stated the City will keep the site as a drop-off location, then haul the material to a business willing to grind the compost and mix it with other materials to make it a marketable product.

Ms. Gnan stated the City will utilize grant funding for the transportation costs involved with the Street Department hauling the material and will utilize operational grants to pay for the grinding expense.

Ms. Gnan also wished to confirm approval of adding plastics to the current curbside recycling program. There will be no additional costs to make this change. Curbside recycling of plastics will begin on Tuesday.

The Recycling Task Force Committee will revise the Recycling Ordinance during their November 4th meeting. A final draft of the ordinance will be presented to Council for their approval.

A motion was made by Steven Skok to approve the changes in the recycling program, seconded by Dennis Nero, and all were in favor.

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COMMITTEE REPORTS

Robert Roberts stated the City received a letter from the Knights of Columbus requesting permission to erect a Christmas Nativity Scene on the Diamond November 20th and remove the scene on January 8th. A motion was made by Robert Roberts to approve the Knights of Columbus' request, seconded by Mark Kopp, and all were in favor.

Dennis Nero informed Council that the Police Department has no plans to change enforcement of parking meters, stating Police officers will take over enforcement of the meters after the Parking Enforcement Officers' shifts end.

TOPICS FOR DISCUSSION

Ordinance No. 40
re: Police Civil
Service Commission

Robert Roberts discussed Ordinance No. 40 which made technical amendments to the Administrative Code. Section 3 (D) Section 207 "3" which states, "No member of the Police Civil Service Commission shall serve for more than two terms consecutively".

Mr. Roberts felt that the above statement should be removed as no other board has term limits. He also stated that it takes a long time to learn the terms and conditions to serve on the Police Civil Service Commission and felt the City should not lose a knowledgeable member due to a term limit.

Ordinance No. 40 will be sent to Solicitor French to amend Section 3 (D) Section 207 "3" by eliminating the term limit language. The amended ordinance will then be presented to Council for their approval.

Ordinance No. 115
re: Outdoor Furnaces

Thomas Farley presented to Council several suggestions for regulating outdoor furnaces as follows:

- When locating an outdoor furnace in a residential district, the lot size should be restricted to 40,000. sq. ft.
- Setback requirements need to be adjusted.
- List an outdoor furnace as an auxiliary building in the Zoning Ordinance.
- Code Enforcement Officers should check the prevailing winds of a proposed location of an outdoor furnace before a permit is issued.
- Look into what materials are burned in an outdoor furnace. He felt untreated wood or wood chips are not appropriate.

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Robert Roberts also suggested, if legal, a time limit be imposed such as no burning during the summer months.

Mayor Meier questioned if the existing furnaces would be grandfathered or would residents be made to come into compliance with the ordinance?

Councils' suggestions will be forwarded to Solicitor French for his review and comments.

COUNCIL COMMENTS

Gelindo Bonfardine questioned if any action has to be taken if the City desires to keep the Tax Collector's position elected instead of appointed. He was informed that if the position stays elected, no action needs to be taken. Council does set wages for the Tax Collector with approval from the County and the School Board.

ANNOUNCEMENTS:

Mayor Meier made the following announcements:

- City Council will be holding a budget workshop on Wednesday, November 10, 2004 at 7:00 p.m.
- Next Council Meeting will be held on November 15, 2004 at 7:00 p.m.
- On November 9th, PA Wilds will be holding an open house from 5:30 to 8:30 p.m. at North Central in Ridgway.
- Hyett Palma will be presenting the blueprint for Saint Marys during a public meeting to be held on November 23rd at 7:00 p.m. Location will be announced at a later date.
- Thanks to all who participated last week during Hyett Palma's visit.
- Congratulations to all high school students who participated in band and athletic competitions with the District and State.
- Police Department should be commended for patrolling efforts during Halloween Trick and Treating.

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EXECUTIVE SESSION

Robert Roberts requested that an Executive Session be held immediately following this meeting to discuss personnel matters.

ADJOURNMENT

Thomas Farley made a motion to adjourn the meeting, seconded by Gelindo Bonfardine, and all were in favor.

EXECUTIVE SESSION

An Executive Session was held regarding personnel matters.

Mayor

Sherley Nicklas
Recording Secretary