

CITY OF SAINT MARYS RESCHEDULED REGULAR COUNCIL MEETING

August 22, 2005

- CALL TO ORDER** The rescheduled regular monthly Council meeting of the City of Saint Marys was called to order by Mayor David Meier on Monday, August 22, 2005 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on August 18, 2005 and posted at City Hall. Notice of this meeting was also published in the Daily Press.
- ROLL CALL** Present: Mayor David Meier, Robert Roberts, Dennis Nero, Thomas Farley, Gelindo Bonfardine, Steven Skok, Mark Kopp, David Greene, City Manager and Solicitor Stephen French
- VISITORS** Visitors included: Andy Swasta, Gretchen Rokosky, Sally Geyer, Kevin O'Leary, Eugene Hooper, Tina Gnan, and Darlene Nortum
- APPROVAL OF MINUTES
AUGUST 8, 2005** Mark Kopp made a motion to approve the minutes of August 8, 2005, seconded by Dennis Nero and all were in favor. On the first page under Opening of Bid, seal coat 1st. application should be .76 sq.yd. instead of .75 sq. yd.
- CITIZEN COMMENTS ON
AGENDA ITEMS** There were no citizen comments on agenda items.
- MANAGER'S REPORT** Manager Greene presented the following report:
- Met with members of the Wing Fling Committee to discuss this year's location and closing of streets.
 - Met with Ray Klaiber from EDC to discuss future projects.
 - Met with the Airport Authority to discuss plans for the new terminal building.
 - Attended the Parking Authority meeting to discuss future downtown development.
 - Met with Rep. Dan Surra to discuss future plans for downtown development.
 - Attended staff meeting with representatives from Sheetz to discuss new store in St. Marys.
 - Attended National Night Out events at Memorial Park and in the Depot Street Parking Lot.
 - Held open house and ribbon cutting at new City Hall.
 - Met with a private developer for a new project in St. Marys.
- APPROVAL OF EXPENDITURES** Dennis Nero made a motion to approve the Expenditures for the period July 21, 2005 thru August 11, 2005, seconded by Thomas Farley, and all were in favor.

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TREASURER'S REPORT

Mayor Meier presented the Treasurer's Report as of July 31, 2005. Total revenue collected for the General Fund is at \$2.9 million, up from last year which was \$2.6 million collected. Total expenditures for the General Fund is at \$2.2 million, up \$146,000. from last year's expenses of \$2,054,000. Revenue collected is at 63% of the budget and expenses are at 47% of the budget for the General Fund. All other funds are well within their budget range and pension funds are continuing to increase in market value.

**LEGISLATIVE ACTION
Award of Bids**

Mayor Meier stated the bid for chip sealing was opened on August 8, 2005. Staff has reviewed the bid and recommended that the bid for chip sealing be awarded to Jefferson Paving for the following line items:

Prime coat	.38 sq.yd.
Seal coat, 1st application	.76 sq.yd.
Seal coat, 2nd application	.76 sq.yd.

The line item for grading, shaping, and compacting has been removed from the bid. The Street Department will be doing the grading, etc. Total bid is \$53,385.78.

Steven Skok made a motion to award the bid for chip sealing to Jefferson Paving, seconded by Robert Roberts, and all were in favor.

**2005 Resurfacing
Program**

The following bids for the 2005 Resurfacing Program were opened at a public meeting on August 16, 2005 at 10:00 a.m.:

- New Enterprise Stone & Lime	\$123,148.30
- Glenn O. Hawbaker.....	\$131,841.01
- HRI, Inc.....	\$110,197.80

Staff recommended that the bid for resurfacing be awarded to HRI, Inc. for the low bid of \$110,197.80. Streets scheduled for resurfacing are Parade, Comet, Etheldale, Rosedale, Chestnut (Mill to Race Sts.) Plymouth, Mercury, Rambler, and Falcon roads.

Dennis Nero made a motion to award the paving bid to HRI, per recommendation of the Public Works Director, seconded by Thomas Farley, and all were in favor.

**Consider for Adoption
Ordinance No. 207
re: On-Street Metered
Parking**

Ordinance No. 207 was presented to amend various portions of Section 15, Part 5, of the St. Marys City Code pertaining to on-street metered parking. Robert Roberts made a motion to adopt Ordinance No. 207, seconded by Steven Skok, and all were in favor, except Mayor David Meier who opposed. The motion passed by majority vote.

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Ordinance No. 208 re: Cul-de-sacs and/or turn-arounds	Ordinance No. 208 was presented prohibiting parking on Cul-de-sacs and/or turn-arounds within the City Limits.
Eugene Hooper	Eugene Hooper asked for clarification of the ordinance. He was informed that the ordinance only covers the cul-de-sac or the turn-around portion of the roadway not the entire road.
	Steven Skok made a motion to adopt Ordinance No. 208, seconded by Dennis Nero, and all were in favor, except Mark Kopp and Mayor David Meier who opposed. The motion passed by majority vote.
Ordinance No. 209 re: No parking on Vine Road	Ordinance No. 209 was presented to amend Chapter 15, Part 4 Section 402 of the City Code to designate a portion of Vine Road to be "No Parking at all Times". Thomas Farley made a motion to adopt Ordinance No. 209, seconded by Dennis Nero, and all were in favor, except Gelindo Bonfardine and Mayor David Meier who opposed. The motion passed by majority vote.
Ordinance No. 210 re: Inoperable Motor Vehicles	Ordinance No. 210 was presented setting forth conditions under which motor vehicles can be stored and setting forth penalties for violations of set conditions. Mark Kopp made a motion to adopt Ordinance No. 210, seconded by Gelindo Bonfardine, and all were in favor.
Resolution No. 05-14 re: HOME Program Application	Resolution No. 05-14 was presented authorizing the filing of an application for funds with the Department of Community and Economic Development for the HOME Program. Thomas Farley made a motion to adopt Resolution No. 05-14, seconded by Robert Roberts, and all were in favor, except Mark Kopp who abstained. The motion passed by majority vote.
Tina Gnan and Darlene Nortum	Tina Gnan and Darlene Nortum explained the HOME Program. Also, a public hearing on the HOME Program will be held on Friday, August 26, 2005 at 10:00 a.m. at City Hall for citizens' input.
Resolution No. 05-15 Proposal for DCED Funds (\$500,000.)	Resolution No. 05-15 was presented authorizing the filing of a proposal for funds with the Department of Community and Economic Development in the amount of \$500,000. Robert Roberts made a motion to adopt Resolution No. 05-15, seconded by Dennis Nero, and all were in favor.
Resolution No. 05-16 Sinnemahoning Creek Watershed	Resolution No. 05-16 was presented supporting the efforts of the Western PA Conservancy and the Sinnemahoning Creek Watershed Conservation Plan.

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- Mark Kopp made a motion to adopt Resolution No. 05-16, seconded by Steven Skok, and all were in favor, except Mayor David Meier who abstained. The motion passed by majority vote.
- Resolution No. 05-17
Affordable Housing
for New Construction**
- Resolution No. 05-17 was presented authorizing the filing of an application for funds with the Department of Community and Economic Development in the amount of \$500,000. for affordable housing. Dennis Nero made a motion to adopt Resolution No. 05-17, seconded by Steven Skok, and all were in favor.
- Letter of Support
Sinnemahoning Creek
Watershed Plan**
- Mayor Meier read a letter of support from the City of St. Marys to the Western PA. Conservancy for the Sinnemahoning Watershed Conservation Plan. Mark Kopp made a motion to send the letter of support for the Sinnemahoning Creek Watershed Conservation Plan, seconded by Gelindo Bonfardine, and all were in favor, except Mayor David Meier who abstained. The motion passed by majority vote.
- Lease Agreement
Lot on Erie Avenue**
- A Lease Agreement between the City and Jeffery E. Lecker, Karl J. Denio and Martin G. Herbstritt, was submitted for Council's approval. The City wishes to lease a plot of land located on Erie Avenue to be used as a parking lot for a one year term at \$1,000.
- Thomas Farley made a motion to approve the Lease Agreement for the Erie Avenue property, seconded by Mark Kopp, and all were in favor, except Mayor David Meier who opposed. The motion passed by majority vote.
- Amendment to Compost
Agreement
Woodbed Company**
- An amendment to the Compost Agreement dated March 8, 2005 with Woodbed Company was presented for approval. The following amendments include:
- Site hours will be 8:00 a.m. to 8:00 p.m. Sunday through Saturday year round.
 - Grinding services will be provided by Woodbed Company on an as needed basis.
 - Woodbed Company and the City will determine in August of each year, the funding needed and available for grinding services.
- The amendment will be in effect for one year and will be automatically renewed every year thereafter. Steven Skok made a motion to approve the amendment to the Compost Agreement, seconded by Dennis Nero, and all were in favor, except Mayor David Meier who opposed. The motion passed by majority vote.

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**Appointment to
Shade Tree Commission**

Gelindo Bonfardine made a motion to appoint Robert Carnes to fill the unexpired term of Jeff Bauer until January 1, 2008 on the Shade Tree Commission, seconded by Robert Roberts, and all were in favor.

**CITIZEN COMMENTS ON
NON-AGENDA ITEMS**

There were no citizen comments on non-agenda items.

COUNCIL COMMENTS

Mark Kopp asked to be excused from the September 12th meeting.

Dennis Nero questioned why the City expended funds for a survey sent out by the Downtown Blueprint Committee? He stated Council previously passed a motion stating no City expenses were to be made on behalf of the Downtown Blueprint Committee without Council's approval first. Mr. Nero stated by allowing expenses, without approval first, the City violated the previous motion.

Mayor Meier explained that the Public Relations Committee of the Downtown Blueprint Committee sent out the mailings to merchants for a meeting to gather information and that the Downtown Blueprint Committee will raise their own funds in the future.

Thomas Farley asked the Manager if there were any plans to have the City's Code Officers certified in order to provide the inspections for building permits instead of using Guardian Inspection Services. The Manager will look into this matter.

Robert Roberts made a motion to put the Manager's evaluation, due at the end of September, into the hands of the Administrative Affairs Committee, seconded by Mark Kopp, and all were in favor.

Gelindo Bonfardine asked about the status of KOZ/KOEZ properties. Mayor Meier stated according to the KOZ/KOEZ rules, municipalities must review the properties annually case-by-case to determine if those properties should be placed back on the tax rolls.

Mark Kopp asked about the status of the engineering study for the turning radius at the intersection of South Michael and Brusselles Streets. The Manager stated the site is currently being studied by PennDOT and Sheetz. Sheetz has agreed to pay \$80,000 towards the turning lane.

The Manager would also like to look at the traffic signal at this location to have it possibly moved from the island and placed on the property the City purchased from Harry Hauber or Red Cross.

*correction - remove Harry Hauber
City did not purchase his building

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Mayor Meier read a letter from Mike Mullaney requesting a quote from KLH Engineering to provide necessary services needed to comply with the demands in DEP's letter dated May 24, 2005 regarding the cadmium contamination issue.

The Manager stated DEP requires testing of all the sites involved again because DEP has increased the amount of cadmium that can be in the ground.

The Mayor questioned why the testing could not be done in-house, as in the past, instead of hiring KLH Engineering. He felt DEP should be contacted to get this issue clarified.

Mayor Meier also referred to a memo sent by Mike Mullaney to the Municipal Authority regarding the leasing of a Vac Truck for a 5 year period at a cost of approximately \$283,000. He questioned the need to have a Vac Truck for full time use.

ANNOUNCEMENTS

Mayor Meier made the following announcements:

- Next Council meeting will be held on September 12, 2005 at 7:00 p.m.
- City's Fall Clean-up Day is scheduled for Saturday, September 24, 2005 from 8:00 a.m. to 1:00 p.m. The date and time frame could possibly be changed.
- "Letters from Home" program will be holding a meeting on August 28 at 1:00 p.m. at the Sacred Heart Activity Center. Anyone interested may attend.
- Encourage residents to use care over the Labor Day Holiday weekend and during week of August 29th for school.
- Hometown Festival - September 9, 10, and 11, 2005.
- Halloween Trick or Treat - October 31st 6:00 p.m. to 8:00 p.m. by porch light invitation only.

ADJOURNMENT

The meeting was adjourned on a motion made by Mark Kopp, seconded by Dennis Nero, and all were in favor.

Shirley Dicklas
Recording Secretary

David P. Meier 9/13/05
Mayor