

FEE RESOLUTION

Subject	Fees
Amusement Device Permit	\$50.00 per unit
Building Permits	The fee for a building permit shall be imposed and set pursuant to the current fee schedule imposed by Guardian Inspection Services.
Carnival, etc.	
License Fees	
Circus	\$50.00 per day
Other Shows	\$20.00 per day
Bond Requirements	\$1,000.00
Cats	
Trapping Service (per cat)	\$15.00
Cat Released (to owner)	\$20.00 fine
Board of Cats	\$7.00 per day
Certificate of Compliance (I&I)	
For Residential Uses	\$30.00 + \$25.00 per hour over 1 hour's time
For Commercial/Industrial Uses	\$50.00 for up to 5,000 sq. ft.; \$20.00 for each additional 5,000 sq. ft. of building
Certification of Payments	\$6.00
City Hall	
Room Rental Rates (for-profit and non-St. Marys)	\$5.00 per hour per room
City Maps	
Small (street and zoning)	\$3.00
Large	\$5.00
Zoning (colored)	\$5.00
Large Zoning (colored)	\$25.00
Engineering and GIS Mapping	
Black and White	
8.5" x 11"	\$1.00
11" x 17"	\$3.00

Subject	Fees
17" x 22"	\$3.00
22" x 34"	\$5.00
34" x 44"	\$5.00
Color	
8.5" x 11"	\$1.50
11" x 17"	\$5.00
17" x 22"	\$5.00
22" x 34"	\$7.00
34" x 44"	\$7.00
With Aerial Photo	
8.5" x 11"	\$3.00
11" x 17"	\$10.00
17" x 22"	\$10.00
22" x 34"	\$20.00
34" x 44"	\$20.00
Code of Ordinances	
Loose-leaf Copies, Hard Binders	\$100.00
Annual Loose-leaf Supplies, No Binder	\$25.00
Diskette	\$20.00
Collision Report Copies	\$15.00
Collision Reconstruction Reports	\$75.00 per page
Collision Reconstruction Images	
Color Laser Prints Standard Paper	\$30.00 per page
Image Files on CD/DVD	\$10.00 per image
Delinquent Tax Notice Fee	\$10.00
Dogs	
Dog Disposal	\$20.00
Kennel Release	\$15.00
Board of Dogs	\$7.00 per day
Deposit for Adoption (refundable)	\$50.00
Driveway – Sewer Permit	
Under 24 feet in length	\$20.00

Subject	Fees
Over 24 feet in length	\$35.00
Electricity on Diamond	
3 Hours or Less	\$7.00
In Excess of 3 Hours	\$15.00
Engineering Design and Services	10% of the project cost
Escort Fee for Oversize Vehicles	\$75.00
Excavations	
Permit Application	
Improved Streets and Berms	\$11.00 per square foot
Unimproved Streets and Berms	\$7.00 per square foot
Untraveled Portion of Right-of-Way	\$50.00
Curb Breaks	\$50.00 + \$30 per foot refundable deposit
False Police and Fire Alarm Fees	
For each preventable false alarm	\$30.00
Floodplain Variance	\$500.00
Health License	\$30.00 per year
Junkyard Licenses	
Not more than 15,000 square feet	\$50.00
More than 15,000 square feet and less than 40,000 square feet	\$100.00
More than 40,000 square feet	\$200.00
Total license fee for 1 junkyard shall not exceed	\$200.00
Land Development Application	\$20.00
Mobile Home Park	
License	
Original	\$200.00
Renewal	\$100.00
Inspection and Approval of Plans	
Preliminary plans	\$4.00 per lot, but not less than \$10.00

Subject	Fees
Final plans	\$4.00 per lot, but not less than \$10.00
County Planning Commission fees	\$25.00
Application for variance	\$25.00
Sewer plans	\$20.00
Municipal Claims – 6% per annum from date of lien	6% per annum from date of completion of project
Municipal Claim Penalty	10%
Municipal Lien Letter	\$20.00
Municipal Waste Collector – annual license fee	\$300.00
Notary Fees	\$2.00 (as required by State law) + \$5.00 clerical fee, equaling a total of \$7.00
Except for petitions	No charge
Ordinance Copies	
Zoning Ordinance	\$35.00
Subdivision Ordinance	\$25.00
Stormwater Ordinance	\$25.00
Outdoor Furnace Permit (one-time fee only)	\$50.00
Parking Permits (all lots)	\$10.00 per month, or \$100.00 if paid annually in advance
Photocopy Charges	
Basic copy charge	\$0.25 per page
When the City officer responsible for the record must search and locate the document requested to be copied	\$0.50 per page (each side)
Map Machine	\$2.00 per lineal foot
Use of Fax Machine	\$1.00 per page
Planning Commission	
Appeals, Applications or Permits	
A. Appeals, petitions and requests for zoning changes	
(1) Filing Fee	\$25.00
(2) Actual cost of advertising hearings	\$100.00

Subject	Fees
(3) Actual cost of stenographic services, if required	\$3.75 per page
(4) Such reasonable costs as may be billed by the City by its engineer, lawyer and/or planning consultant	Legal: \$250.00; Zoning Officer: \$20.00; Secretary: \$10.00
(5) Any and all County, State and Federal fees or charges back-charged to the City	
(6) Surveyor costs	Market Value
Conditional Uses	
Appeals, applications or petitions to the City Council	
A. Conditional uses	
(1) Filing Fee	\$300.00
(2) Actual cost of advertising hearing, if required	
(3) Actual cost of stenographic services, if required	
(4) Such reasonable costs as may be billed the City by its engineer, lawyer and/or planning consultant	
(5) Any and all County, State, Federal fees or charges back charged to the City	
B. Others – same as for Zoning Hearing Board	
Right to Know Law	The PA Office of Open Records establishes a fee structure, which is on file in the Administrative Offices of the City of Saint Marys.
Road Bonding – Excess Maintenance Agreements	
1. Preliminary Inspection	\$50.00 for first mile (or fraction); \$25.00 for each additional mile (or fraction)
2. Annual Permits	\$25.00
Road Plan Approval	
Engineering Review	\$80.00

Subject	Fees
Inspection Fees	\$25.00 per hour
Petition for Acceptance Fee	\$100.00 plus engineering and legal fees
Septage Acceptance	
Acceptance of residential septage at the Wastewater Treatment Plant	\$0.05 per gallon
Sewer Connection Fee	Actual cost + \$25.00 inspection fee
Sewage Disposal System On-Lot	
SEO Services	
1. Process sewage permit application includes a site inspection, 6 soil probes, one perc. test, design review, issuance of sewage permit, and a final inspection.	\$375.00 per application
2. Repair/modification permits; includes site visit and follow-up inspection (for minor repairs that do not require soils testing or alterations to the absorption area)	\$175.00 per application
3. Investigating complaints and malfunctions (includes a dye test if necessary)	\$125.00 per visit, plus any additional costs (i.e., wastes sampling)
4. Return visit to a lot that was not properly prepared by the owner	\$75.00 per extra visit
5. Reissue expired permit	\$100.00
6. Miscellaneous work not described above	\$45.00 per hour
There will be no refunds of any permit application fees once the processing of the application has been started.	
Subdivision Work	
1. Preliminary site suitability testing for DEP sewage planning modules (soils probes only; pass or fail)	\$125.00 for the first three soil probes; \$20.00 for each additional soil probe (100% paid by the developer)
2. Complete site suitability testing for DEP sewage planning modules (soils probes and perc. testing)	\$250.00 per EDU (1 EDU=1 residential building lot) (100% paid for by the developer with credit given for any preliminary fees already paid)

Subject	Fees
3. Replacement area testing for DEP sewage planning modules (soils probes and perc. testing)	\$150.00 per EDU (1 EDU+ 1 residential lot) (100% paid for by the developer with credit given for any preliminary fees already paid)
4. Review of a DEP sewage planning module when a sewage permit application is pending (applicable to a single building lot subdivision only)	\$50.00 per planning module (100% paid by the developer)
5. Residual tract inspections of existing on-lot systems for non-building-lot waivers and DEP planning modules	\$75.00 per lot (100% paid by the developer)

Sewer Rates

The base rate for sewer bills shall hereafter be \$19.50 per month for each water meter connected to the sanitary sewer system.

The consumption rate will be based upon the usage as follows:

Gallons	Cost
First 0 to 10,000	\$4.20 per thousand per month
Next 11,000 to 50,000	\$4.15 per thousand per month
Next 51,000 to 999,000	\$4.10 per thousand per month
Next 1,000,000 and up	\$4.00 per thousand per month

Sewer Tapping Fee

1 to 3 EDUs – \$1,050 per EDU;
4 or more EDUs – \$500 per EDU;
Maximum tapping fee per connection – \$11,650

Sewer Tap Inspection

\$25.00

Sewer Pretreatment Permits

Filing Fee for New Industrial Users	\$100.00
Required of Industries Introducing Regulated Material into the Sanitary Sewer System	
Group 1 Industries	\$100.00 per month
Group 2 Industries	\$120.00 per month
Group 3 Industries	\$230.00 per month

Surcharge for Industrial Discharges

B.O.D.	\$0.18 per pound
T.S.S.	\$0.16 per pound

Subject	Fees
NH3-N	\$0.47 per pound
Sewers	
Inspection Fees	
A. From either Municipal Authority, the St. Marys Area Water Authority or a resident in the City	\$25.00 per hour
B. From any other municipality, municipal authority, person, firm or corporation	Current wages + fringe costs
Sign Permit	\$20.00
Stormwater Management Permit	
Application fee	\$50.00 for 20,000 sq. ft. of impermeable surface or less; \$100.00 for over 20,000 sq. ft. of impermeable surface; plus engineering and legal fees incurred by City to review application and plans
Subdivisions	
Fees for examination, inspection and approval of plans	\$25.00 per lot
Plus engineering or legal fees incurred by City to review application and plans	Legal – \$250.00; Secretary – \$10.00
Transient Retail Merchant	\$50.00 per week
Use Certificates/Occupancy Permits	
Used to change or modify the specific commercial use of a structure	
A. Filing Fee	\$20.00
B. Actual cost of advertising hearing, if required	\$100.00
C. Actual cost of stenographic service, if required	\$3.75 per page
D. Such reasonable costs as may be billed the City by its engineer, lawyer and/or planning consultant	Legal – \$250.00
Wage Attachments	\$5.00
Zoning Hearing Board and Building Code Board of Appeals	
Appeals, Applications or Petitions	

Subject	Fees
A. Filing fee (includes advertising and Board member fees)	\$250.00
B. Actual cost of stenographic service, if required	\$3.75 per page
C. Such reasonable costs as may be billed the City by its engineer, lawyer and/or planning consultant	Legal – \$250.00
D. Any and all County, State or Federal fees or charges back charged to the City	

(Res. 00-4, 2/21/2000; as amended by Res. 01-4, 3/19/2001; by Res. 02-10, 10/21/2002; by Res. 02-14, 12/16/2002; by Res. 03-1, 1/20/2003; by Res. 03-23, 12/15/2003; by Res. 04-3, 2/2/2004; by Res. 05-2, 1/24/2005; by Res. 05-8, 6/20/2005; by Res. 05-13, 7/25/2005; by Res. 07-1, 1/15/2007; by Res. 07-24, 12/17/2007; by Res. 08-3, 2/18/2008; by Res. 10-1, 2/15/2010; and by Res. 10-8, 5/3/2010)